International Organization for Standardization
Organisation internationale de normalisation
Международная организация по стандартизации

Draft agenda ISO/IWA 34 – First workshop

Online meetings, October 14-16, 2020 (11.00 UTC- 16.00 UTC)

Day 1: October 14th

1. Opening of the official online meeting (11.00 UTC) *The weblink will open at 10.15 UTC for those wanting to join earlier.*
2. Opening and welcome by ITC and SIS
3. Roll call of participants
4. Confirmation of chair of ISO/IWA 34 (Doc. N 002)
5. Adoption of the agenda (Doc. N 001)
6. Meeting rules / technical walk-through
7. Presentation of the ISO system
8. Presentation of initial analysis and results from stakeholder consultations
9. Presentation of the proposed IWA (Doc. N 003)
10. Development of the IWA

Plenary				
Break-out session 1 "Women-owned business"	Break-out group 1	Break-out group 2	Break-out group 3 *Spanish interpretation available*	Break-out group 4 *French interpretation available*
Plenary				
Break-out session 2 "Women-led business"	Break-out group 1	Break-out group 2	Break-out group 3 *Spanish interpretation available*	Break-out group 4 *French interpretation available*
Plenary				
Break-out session 3 "Women-founded business"	Break-out group 1	Break-out group 2	Break-out group 3 *Spanish interpretation available*	Break-out group 4 *French interpretation available*
Plenary				

11. Summary of Day 1
12. Closure of Day 1 (16.00 UTC) *The weblink will stay open until 16.30 UTC for questions*.

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Day 2: October 15th

1. Opening of the official online meeting (11.00 UTC) *The weblink will open at 10.15 UTC*.
2. Reflections from Day 1
3. Development of the IWA (continued)

Plenary				
Break-out session 4	Break-out group 1 **"Informal business"** *Spanish interpretation available*	Break-out group 2 **"Informal business"**	Break-out group 3 **"Women-led cooperatives"** *French interpretation available*	Break-out group 4 **"Women-led cooperatives"**
Plenary				
Break-out session 5 "Definition of control and management"	Break-out group 1	Break-out group 2	Break-out group 3 *Spanish interpretation available*	Break-out group 4 *French interpretation available*
Plenary				
Break-out session 6 "Definition of Independence"	Break-out group 1	Break-out group 2	Break-out group 3 *Spanish interpretation available*	Break-out group 4 *French interpretation available*
Plenary				
Plenary session on Documentation, requirements, evidence and fronting				

4. Summary of Day 2
5. Closure of Day 2 (16.00 UTC) *The weblink will stay open until 16.30 UTC for questions*.

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Day 3: October 16th

1. Opening of the official online meeting (11.00 UTC) *The weblink will open at 10.15 UTC*
2. Reflections from Day 2
3. Development of the IWA (continued)

Plenary session on "Women-owned business"
Plenary session on "Women-led business"
Plenary session on "Women-founded business"
Plenary session on "Outstanding issues related to Control, Management and Independence"

4. Summary of discussions and decisions taken
5. Way forward
6. Any other business
7. Closing remarks
8. Closure of the official meeting (16.00 UTC) *The weblink will stay open until 16.30 UTC*.